

KEY INFORMATION DOCUMENT



This document sets out key information about your relationship with us and the umbrella or intermediary company used in your assignment including details about your pay, holiday entitlement and other benefits.

The Employment Agency Standards (EAS) Inspectorate is responsible for certain agency worker rights. You can raise any concern directly [eas@beis.gov.uk](mailto: eas@beis.gov.uk) or 0207 215 5000 or with ACAS at 0300 123 1100 or www.acas.org.uk

NOTES

The rate of tax and National Insurance deductions will depend on your personal circumstances, age and relevant tax code. These rates apply to those with a main residence in England, Wales & Northern Ireland. If your main residence is in Scotland or overseas, different rates will apply. Other deductions and charges will be dependent upon the specific assignment.

General Information

Employment Contract	You will be engaged on a Contract for Services
Name of Employment Business	FJR Group (Holdings) Ltd
Who pays the Worker	
Daily Pay Rate	£300.00
Pay Intervals	28 days
Statutory Deductions	Examples listed below e.g. PAYE Tax, NI, etc.
Non Statutory Deductions	Examples listed below e.g. Pension, etc.
Fees for Goods or Services	Examples listed below e.g. DBS check, PPE, etc.
Other Benefits	As appropriate
Leave entitlement	5.6 weeks per annum pro-rata

Example Pay Calculation (based on 5 days week)

Weekly Pay to PSC per day	£1,500.00
Statutory Deductions	
PAYE Income Tax	£110.47
National Insurance	£407.72
Non-Statutory Deductions	
Pension @ 5% of pay	£75.00
Other Fees and Charges	£0.00
Net Weekly Pay	£906.80